

Application Form

Formal Request for Spectrum Assignment for the Provision of Electronic Communications Networks and/or Services

Document No:	MCA/F/12-0756/R.1
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Application Form: Formal Request for Spectrum Assignment

This application form outlines the information required to submit a formal request for spectrum assignment in line with the Electronic Communications (Regulation) Act, (Cap. 399 of the Laws of Malta) and/or any subsidiary legislation under this Act. In certain cases, the Malta Communications Authority ('hereafter 'the Authority') may seek further information or clarification from the applicant when necessary.

This application form consists of two parts – Part I and Part II:

Part I should be completed in type or block letters by the applicant.

Part II is a declaration, which must be signed:

- In case of an individual, by the person in whose name the application is made.
- In the case of a partnership, a co-operative, a company or other body corporate or incorporate, by the person or persons duly authorised to act for, and on behalf of the partnership, co-operative, company or other body corporate or incorporate as the case may be. In this case the supporting documentation empowering such person(s) to represent the Applicant in this context must be presented with the declaration.

An overseas application from a registered company will be accepted with the proviso that a Maltese address is also provided and that there will be a definite commitment in writing to register a company in Malta should the Applicant eventually be successful.

This form may be completed electronically to facilitate processing and sent to spectrum.mca@mca.org.mt. However, in all cases two original copies of the duly filled in application form together with, (where applicable) an original copy of the Memorandum and Articles of Association of the applicant company, must be submitted to the Authority in an envelope clearly marked "Formal Request for Spectrum" which is to be addressed to:

**The Chairman
Malta Communications Authority
Valletta Waterfront
Pinto Wharf
Floriana FRN1913
Malta**

Part I: Information Required from Applicant

1. Applicant Contact Details

1.1	Applicant's Name	
1.2	Business postal address of applicant	
1.3	Company Registration Number (if any)	
1.4	Telephone Number	
1.5	Fax Number	
1.6	Website address	
1.7	Postal address of registered office ¹	
1.8	VAT number	

¹ In the case of registered companies whose business address differs from that of the address of their registered office.

2. Principal Contact Details

1.1	Name of primary contact person	
1.2	Designation	
1.3	Postal address	
1.4	Telephone Number	
1.5	Mobile Number	
1.6	E-mail Address	

3. Provide the Company's Profile

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4. Spectrum being requested

a) Frequency band

b) Amount of Paired Spectrum (two-way/FDD)

c) Amount of Unpaired Spectrum (one-way/TDD)

d) Any preferred channels (incl. Reference to
channelling plan)

5. Description of Network and, or Service:

a) Description of service/s to be provided²:

b) Description of network/s to be operated, including high-level network maps²:

² Any additional details should be provided in separate attachments.

6. Geographical Scope

Please indicate geographical scope of the network and, or service:

7. Estimated Date of Commencement of the Relevant Activity

Please indicate the estimated date of commencement of activities.

Month:

Year:

Part II: Declaration

I / We hereby declare that:

- The information provided is accurate and complete in all respects;
- Misrepresentation or failure to submit any information as requested by the Authority shall be deemed as a good and sufficient cause to disregard the application; and
- Any possible legal dispute between the Authority, and an Applicant shall be governed solely by Maltese law and shall be subject to the exclusive jurisdiction of the competent Maltese courts and, or tribunals however so described.

Full name(s) of Signatory/Signatories:	Designation	Signature

Date: _____

Data Protection Clause

In terms of the Data Protection Act (Chapter 440 of the Laws of Malta), the Authority will process any personal data supplied on this application form or subsequently supplied by yourself, whether orally or in writing, for all or any of the following:

- the proper processing of your application form as submitted;
- preventing, detecting and/or prosecuting fraud, any administrative non-compliance, and any other non-compliant or criminal activity or omission which the Authority is bound to report and/or act upon whilst meeting any other legal or regulatory obligations;
- establishing, exercising or defending any legal action;
- internal management, research and statistics, systems administration, the development and improvement of the Authority's services;
- the proper conduct of our obligations arising under any law or statutory instrument and the protection and promotion of our legitimate interests; and
- to make public the necessary information as specified in the relevant law and/or instrument.

Relevant data will be disclosed or shared as appropriate with all our employees and with other third parties if pertinent to any of the purposes listed above.

By signing this form, you confirm that you are giving your explicit consent, in terms of the Data Protection Act, on behalf of yourself and all the other persons specified in this form, for the Authority to process your respective personal information as outlined above and you confirm that you have brought this Data Protection notice to the attention of these other persons and obtained their respective consents.

The Authority undertakes to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of all data processed.

This Data Protection Clause forms an integral part of the Application Form for the Formal Request for Spectrum Assignment.

Annex 1 : Document History

Version No.	Date	Remarks
MCA/F/12-0756	April 2012	Publication.
MCA/F/12-0756/R.1	August 2016	Editorial modifications.